



Minutes – 22 August 2019

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Maree Roy,
Cr Pam Colenso, Cr Pip Maynard, Maisie Arnold-Barron
(Student Representative).
- In Attendance:** Mayor Viv Napier, Harry Wilson (Chief Executive), Bryce Neems
(Amenities Manager), Angela Williams (Committee Advisor).
- Conduct of
Business:** The meeting was conducted in public in the Supper Room, the
Waihinga Centre, Texas Street, Martinborough on 22 August
2019 between 6.00pm and 7.35pm.
- Also In Attendance:** Dave Shepherd, Aidan Ellims, Christine Webley

PUBLIC BUSINESS

Mrs Cornelissen advised that an extraordinary meeting had been called to discuss the Pain Farm Report requested at the last board meeting.

EXTRAORDINARY BUSINESS

Mrs Cornelissen advised that a late grant application had been received from Mr Shepherd in relation to the Mountain Bike Park and asked the Board to consider reviewing the application as an additional agenda item.

MCB RESOLVED (MCB 2019/54):

That the Martinborough Community Board consider the late grant application from Mr Shepherd as part of agenda item 6.4 Financial Assistance Report. The application is to assist with funding for the creation of a Mountain Bike Flow Track on Pa/Martin's Hill in particular, the development of a full proposal which can be used to seek approval from SWDC and for external funding applications.

The reason it cannot be deferred is that this is the last ordinary meeting of the triennium for conducting general business and the next full meeting of the newly elected community board will not occur until January/February 2020.

(Moved Cornelissen/Seconded Roy)

Carried

1. APOLOGIES

MCB RESOLVED (MCB 2019/55) to receive apologies from Mrs Reid.

(Moved Cornelissen/Seconded Read)

Carried

DISCLAIMER

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2. CONFLICTS OF INTEREST

No conflicts of interest.

3. PUBLIC PARTICIPATION

3.1 Dave Shepherd - Mountain Bike Flow Track

Mr Shepherd spoke to his proposal and grant application, referred to the extensive tracks around Taupo and Rotorua, the benefit the park would be to the community, the incentive to get people riding, the alternative to being off the roads and the attraction for both national and overseas riders and events.

3.2 Aidan Ellims – Pain Farm Estate

Mr Ellims spoke to protecting the Pain Farm asset, the urgency to deal with the issues, the information raised at the last meeting and subsequent actions for a report, appreciation of the extraordinary meeting being called and queried when a response would be received to the questions raised. Mr Ellims requested that the comment made by Mr Wilson at the last meeting regarding not selling Pain Estate be recorded in the minutes and, for assurance that there would be no discussion on Pain Farm at the Council meeting on 18 September.

3.3 Christine Webley – Considine Park

Ms Webley spoke to matters relating to Considine Park, her submissions for the Annual Plan in relation to Bikes in Schools initiative and possible use of Considine Park and the suggestion from SWDC to approach the Martinborough Community Board for support, carparking for fundraising use during the Martinborough Fair and raised the frequency of Considine Park user group meetings.

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

Dave Shepherd – Mountain Bike Flow Track

The Grant Application will be discussed under agenda item 6.4 and the proposal presented referred to in the Chair Report (8.1).

Aidan Ellims - Pain Farm Estate

There is no consideration by the Board of matters relating to Pain Farm until the extraordinary meeting on 19 September.

Mrs Cornelissen advised the report being produced will address all questions raised and the purpose is to provide as much robust and full information as possible for a fully considered report, hence the extraordinary meeting. Mrs Cornelissen confirmed Pain Farm was not on the agenda for the next Council meeting, that funds have been released to address urgent maintenance. Mr Wilson advised the report would be made available as soon as possible prior to the meeting.

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Christine Webley – Considine Park

As the topic was not on the agenda, no decisions can be made however members discussed and suggested the following recommendations:

1. That the incoming Community Board reform the Considine Park Committee.
2. That the user group meetings are held three-monthly or more but at least three times per year.
3. That the Considine Park Committee can also make recommendations for the use of the Park.
4. Action 68 – To request Mrs Webley put all points referred in writing to the Community Board including a request that officers undertake a review of the Development Plan Administration 2020/2021, Mr Wilson.
5. Action 69 – To request officers investigate the use of Considine Park for the Bike for Schools initiative, Mr Allingham.
6. Action 70 – To look at the use of Considine Park for fundraising parking for Martinborough Fair and if any group wishing to do so request permission from the Council or the Community Board, Mr Allingham.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 18 July 2019

Following the Pain Farm discussion in the Public Forum section and request for an additional statement to be included in the minutes pertaining to Pain Farm, MCB agreed that before the minutes could be confirmed as a true and accurate record, that any amendment be discussed at the extraordinary meeting on 19 September 2019.

MCB RESOLVED (MCB 2019/56) to receive the minutes of 18 July 2019.

(Moved Cornelissen/Seconded Roy)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report

MCB RESOLVED (MCB 2019/57) to receive the Officers Report.

(Moved Beattie/Seconded Cr Colenso)

Carried

6.2 Action Items Report

The MCB reviewed the actions report, discussed items and noted further updates.

Mrs Cornelissen thanked Ms Arnold-Barron for her work on the board and the value of having a student representative to present ideas and the views of youth. Mrs Cornelissen will continue to work with Ms Arnold-Barron post the elections to progress work on the graphics for the skatepark.

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MCB RESOLVED (MCB 2019/58):

1. To receive the Action Items Report.
(Moved Beattie/Seconded Cr Colenso) Carried
2. Action 71 - That the role of the Community Board in relation to Footpaths is not explicitly clear and needs to be clarified and added into delegations, Ms Mitchell.
3. To note further actions required in relation to:
Action 556 - To request that the survey results and renewals list be distributed to the MCB as members do not recall seeing these, Mr Allingham.
Action 52 – The Amenities Manager to discuss with the Roading Manager the option to change the location of the bus stop if not outside the Waihinga Centre to the most practicable option available, Mr Allingham.

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2019/59):

1. To receive the draft Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 July 2019.
(Moved Cornelissen/Seconded Beattie) Carried

6.4 Financial Assistance Report

Members noted no further grant applications had been received prior to the funding round deadline of 15 August 2019. Members supported the work of the Epilepsy Association and commended the success of the Tora Bombora Festival and positive messaging around waste minimalisation.

Members discussed Mr Shepherd's proposal in conjunction with the application for funding. MCB supported the initiative of the park, discussed other areas of support, issues to be addressed, possible management structure (Charitable Trust) and the need for further scoping to prepare a solid business case to move the initiative forward. Mayor Napier advised that the Greytown Trails Trust were a good example of what could be achieved, would be a useful resource and that they would be happy to offer assistance.

MCB RESOLVED (MCB 2019/60):

1. To receive the Applications for Financial Assistance Report.
(Moved Roy/Seconded Beattie) Carried
2. To grant the Epilepsy Association of NZ funding of \$500 to continue the Field Service Programme offering support for people and families living with epilepsy in the Martinborough area.
(Moved Cr Maynard/Seconded Beattie) Carried

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3. To grant Tora Bombora funding of \$1000 to assist with the costs of running the Tora Bombora Art and Music Festival in January 2020.
(Moved Cornelissen/Seconded Cr Colenso) Carried
4. To fully endorse the concept of the Mountain Bike Flow Track however at this stage do not believe it is appropriate to grant funding for the construction until further work is undertaken to understand and resolve issues.
(Moved Cornelissen/Seconded Beattie) Carried
5. Action 72 – To commend Tora Bombora for their commitment to environmental sustainability and waste minimisation, their dedication to the cause and the positive feedback received on the message the Tora Bombora Festival is sending.
6. Action 73 – To commend Mr Shepherd and the group on the work to date on the initial proposal for the Mountain Bike Flow Track, the appreciation of the volunteer work to date to progress to this point and, to strongly recommend approaching the new Community Board for funding when the project is further progressed or if initial funding is needed to engage professional resources to develop a solid proposal for a business case.

6.5 Naming of New Road/Right of Way, Tim Smith Report

Members noted that requests for road naming consider both the historical information of the area and any relevant connections to Māori and to encourage discussion with the Māori Standing Committee (MSC) as referenced on the Road Naming/Right of Way Request forms.

The Board also discussed the option for the MSC to request a review of the Road Naming Policy.

MCB RESOLVED (MCB 2019/61):

1. To receive the Naming of New Road/Right of Way, Tim Smith report.
2. To support the use of the name “Sinclair Way”.

(Moved Roy/Seconded Cornelissen)

Carried

6.6 Community Board Terms of Reference

Members discussed further feedback specifically around references to Civil Defence and the name of the Pain Farm Estate policy. MCB agreed to the following change and confirmation:

- Pg. 74, Appendix 2. No. 7 –Community Board members may have useful knowledge about their community and have existing networks to be able to respond as individuals if available.

Pg. 69, No.4, Delegations - To confirm the correct title of the Pain Farm Estate policy to ensure all references are correct.

MCB RESOLVED (MCB 2019/62):

1. To receive the Community Board Terms of Reference Report.

(Moved Cornelissen/Seconded Beattie)

Carried

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2. To recommend with the amendment to the civil defence section and confirmation of the Pain Farm Estate policy title referenced in the delegations' section, that Council adopt the Terms of Reference.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSONS REPORT

8.1 Chairperson's Report

MCB RESOLVED (MCB 2019/63) to receive the Chairperson's Report.

(Moved Cornelissen/Seconded Beattie)

Carried

1. Meetings and Events

Members noted the record of meetings and events held to date, upcoming, community board projects and completed projects and initiatives.

2. 2018/2019 Financials and 2019/2020 Budget

Mrs Cornelissen tabled the 2019/2020 budget.

MCB RESOLVED (MCB 2019/64):

1. To receive the Receive the Budget

(Moved Cornelissen/Seconded Beattie)

Carried

2. To approve \$2,000 towards the Madcaps Christmas Parade to cover the traffic management plan (TMP), marching band, sweets and Parade costs. Madcaps will be delivering the entertainment following the parade.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

3. Action 74 – To advise Madcaps the funds approved for the 2019 Christmas Parade and to inform them how impressive last year's parade was and very much looking forward to this year's parade.

3. FlagTrax and Flags

Mrs Cornelissen tabled the Flag Trax Chair Report including location map and design for Christmas banners. MCB discussed the changeover of flags for seasons/events, agreed there would be no contribution towards the Business Association flag purchase and that any remaining funds would be returned to the beautification budget.

MCB noted that Mrs Cornelissen will continue to work with Toast Martinborough and the Martinborough Business Association to order Flags to take advantage of bulk pricing.

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MCB RESOLVED (MCB 2019/65):

1. To receive the tabled Chair's Flag Trax Report
(*Moved Beattie/Seconded Cr Maynard*) Carried
2. To agree that the Pohutukawa image (T) with the text of 'Happy Holidays' is the Christmas Flag design.
(*Moved Cornelissen/Seconded Beattie*) Carried
3. That Lisa Cornelissen, working with the Amenities Manager the Flag Trax, Traffic Management and Flag MCB budget (\$11,000) to achieve the following priorities:
 - Manufacture and installation of the Flag Trax System
 - Removal of the existing Flags
 - Purchase of Christmas Flags
 - Artwork and purchase of ANZAC Flags (6)
 - Any funds remaining to be returned to the Beautification Budget(*Moved Cornelissen/Seconded Cr Colenso*) Carried

4. Swimming Pool funds

Mrs Cornelissen advised of the bequest of the late Fred Couper and the contribution by P & K/Mitre 10. Mr Kershaw is working with the Amenities Manager on the shade and seating area at the pool.

MCB RESOLVED (MCB 2019/66):

1. That the Martinborough Community Board match the contribution from Fred Couper's estate of \$3000 from the swimming pool funds.
2. That the funds of \$250 set aside for a clock come out of the swimming pool funds budget.
(*Moved Cornelissen/ Seconded Beattie*) Carried
3. Action 75 – To install a plaque at the swimming pool shade/seating from the \$3000 MCB contribution from the swimming pool funds to commemorate Fred Couper, Mr Allingham.

5. MTB Trail

Discussed earlier in the agenda.

9. MEMBER REPORTS

No Member Reports.

10. CORRESPONDENCE

MCB RESOLVED (MCB 2019/67) to receive the inwards correspondence and approve the outwards correspondence.

(*Moved Cr Maynard/Seconded Roy*) Carried

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Cr Colenso thanked Mrs Cornelissen for her contribution to the Board and the community over the last three years. Mayor Napier concurred noting the strong leadership, how active the Board has been and the incredible achievements over the last three years.

Mr Wilson also thanked Mrs Cornelissen for the introduction to the town and community and for the ongoing support and information provided while in the role.

Meeting closed at 7.35pm

Confirmed as a true and correct record

.....Chairperson

.....Date

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